



**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY OCTOBER 13, 2020  
MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Spencer called the meeting to order and the roll was called of the duly constituted officers and members of the Council to wit:

George Spencer, Mayor  
Hilda Potsavich, Mayor Pro Tem  
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer  
Rodney Thompson, Councilmember  
Zac Carroll, Councilmember

**and all said persons were present except Rodney Thompson thus constituting a quorum.**

Also present were Wendy Smith May and Linda Lunney, Village of The Hills; and resident Greg Wharton.

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m.

**PUBLIC COMMENT**

There were no comments.

**CONSENT AGENDA**

1. Minutes of September 8, 2020 Regular Meeting and September 25, 2020 Special Meeting
2. Finance/Treasurer's Report for September 2020

***Mayor Pro Tem Potsavich moved approval of the Consent Agenda; Treasurer Nelson seconded the motion which carried unanimously.***

**REPORTS**

1. Law Enforcement

Wendy Smith May reviewed the written report showing: 2 Citations, 21 Warnings of which 3 were residents, 14 visitors, and 4 contractors.

## 2. POA Liaison

Mayor Pro Tem Potsavich reviewed her written report including:

- The question of Mandatory Membership requirement will be postponed until the annual meeting in January.
- The POA, City, MUD and Club are in discussions with a major carrier about bringing 5-G technology into the Hills
- The Architectural Committee is pursuing outdoor fireplaces built without approval.
- The Security Committee is still concerned about the number of gate strikes.
- Work orders have been made for gate landscape refreshing and cleanup of cedar trees along Hills Drive.

## 3. Park Liaison

Secretary Smith reported:

- Hayden Alvey was voted Chair and Miguel Gamino Jr.'s application for commissioner was approved.
- Planning for "Holiday in The Park", an event celebrating December holidays
- The driveway in the park will be refreshed with crushed granite; revitalization of planting beds and the entryway to the park is being planned
- The golf course will be closed during future renovations, possibly in 2022. While this may cause budgetary issues in the future, completed renovation may result in new memberships. Participation in renovation planning by the Club Liaison was suggested.

## 4. City Manager's Report

Wendy Smith May reported two or three Jr. High students are interested in joining the YAC. The current YAC members discussed starting a junior YAC that could meet with them and participate in events.

## 5. Mayor's Report

Mayor Spencer thanked the Council for all their help throughout the years and stated how much he enjoyed working with them. He offered his assistance in the future if it is needed.

## **APPOINTMENTS**

### 1. Youth Advisory Commission – Aspen Zuber and Caroline Jackson

Both applications were reviewed.

*Mayor Pro Tem Potsavich moved to appoint Aspen Zuber and Caroline Jackson to the Youth Advisory Commission; Councilmember Carroll seconded the motion which carried unanimously.*

### 2. Parks & Recreation Commission – Miguel Gamino, Jr.

Mr. Gamino's application was reviewed.

*Secretary Smith moved to appoint Miguel Gamino, Jr. to the Parks & Recreation Commission; Councilmember Carroll seconded the motion which carried unanimously.*

## **BUSINESS ITEMS**

1. Discussion and possible action on Disaster Declarations, Travis County Orders, and the Governor's Executive Orders

The City will continue in alignment with the Governor's Executive orders for the next 30 days.

*Secretary Smith moved to continue in alignment with the Governor's executive orders for the next 30 days; Councilmember Carroll seconded the motion which carried unanimously.*

2. Walking Trail Project VTH.002 update/closeout

The Xevex contract was closed out below the original award.

Pending projects include the last of the irrigation adjustments and sod restoration. Stonework on rip rap has begun and quotes have been requested for the park culvert work. Secretary Smith has received numerous positive comments on the new phase of the walking trail.

3. Discussion and possible action approving a proposal for Professional Engineering Services for Walking Trail VTJ.003

Wendy Smith May reviewed the proposal KSA Engineers submitted for the design of the next phase on the walking trail project. Project parameters are from Dovedale Cove to Wingreen Loop. Plans will be delivered in approximately four months. The bidding process will take about six weeks. Residents will be notified that surveyors will be in their area, as well as the progress as the project proceeds.

*Treasurer Nelson moved approval of KSA's proposal; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.*

4. Discussion and possible action on a holiday event, as proposed by the Parks & Recreation Commission

The Parks & Recreation Commission is planning a festive, COVID-friendly event called Holidays In The Park. It will be a 3-week community event with neighbors and community friends and supporters of The Hills Park making a donation to decorate a tree with their own holiday-inspired creativity. The grand opening, on December 6<sup>th</sup> at 5:30 pm to 8:00 pm, will have festive music and treats and the "Best Decorated tree" will be awarded. The trees will remain decorated until December 26<sup>th</sup>.

*Secretary Smith moved approval of the Holidays In The Park event and to open the park from 5:30-8:00 beginning with the grand opening on December 6 through December; Treasurer Nelson seconded the motion which carried unanimously.*

5. Discussion and possible action on Council Committees

Council Committees will remain the same for now and will be considered again after the election.

6. Greenbelt maintenance/wildfire mitigation update

Wendy Smith May reported that when the members of the ESD return from fighting the California wildfires perform greenbelt assessments.

7. Small Cell Node update

There was a collective meeting in September with all entities involved to discuss property available for placement of small cell nodes. The MUD has some equipment similar to what is required. Maps were sent to representatives for review.

## **ANNOUNCEMENTS AND REQUESTS**

- New business items to be included on the next agenda

Mayor Pro Tem Potsavich requested including Community Service Awards and the Volunteer Diner on the next agenda. Treasurer Nelson suggested putting Strategic Planning on the agenda.

The Council went into Executive Session at 10:30.

## **EXECUTIVE SESSION**

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

- Organizational Chart and Relative Personnel Matters
- Discussion of Disaster Declarations, Travis County Orders, the Governor's Executive Orders, and law enforcement matters pursuant to §418.183

The Council came out of Executive Session at 10:39 a.m.

## **ADJOURNMENT**

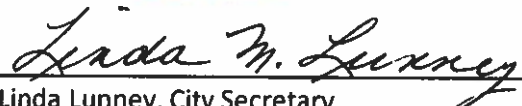
There being no further business the meeting was adjourned at 10:40 a.m.

Signed this 10<sup>th</sup> day of November 2020.

(Seal)



  
George Spencer, Mayor

  
Linda Lunney, City Secretary